Ref No : SVC/Acs/2023/P/4582

18th August, 2023

Notification regarding payment of admission fee
(Foreign Language Courses :: Part-Time)

This is for the information, and necessary action by all the concerned within the stipulated period that the merit list (s) for admission to various **Foreign Language Courses** (i.e. Certificate Course in German, French. Mandarin (Chinese) & Spanish available during the current academic year 2023-2024, in the college, displayed on the College Website/Notice Board **is/are purely provisional and subject to further detailed verification and confirmation by the Competent Authority.**

IMPORTANT STEPS FOR ADMISSION

1. If you qualify the merit, please contact the office of the Section Officer (Administration) on all working days between 9:30 AM and 4:00 PM (excluding lunch session from along with all necessary documents by 25th August, 2023 positively.
2. Please fill the Admission Form as provided by the office of the Section Officer (Administration) correctly as per Class X Certificate/marks sheet. Please ensure that no columns are left blank. After admission formality is completed, obtain the Provisional Admission Receipt.
3. Please pay the admission fee by 28th August, 2023 upto 3:00 PM positively.
4. It may be noted that the admission process shall be considered complete only after the payment of the admission fee subject to detailed verification of the authenticity of the certificates/documents.
5. Please note that all admissions are purely provisional and subject to further detailed verification and confirmation by the competent authority.

Course Fee:- The total amount payable annually at the time of admission to Foreign Language Courses is as follows:-

1. Foreign Language Course (German, French, and Spanish ::Part-Time) : Rs 17,000/-(excluding University Examination Fee) PA.
2. In case of withdrawal of admission, fees will be refunded as per rules.

Mode of Payment of Application Fee:- The admission fee may be paid by Credit Card/Debit Card/Net Banking/Wallet/UPI within the stipulated time. Please do not wait until the last day for the submission. Please complete the process well in time. For details, kindly visit the college website www.svc.ac.in

It is pertinent to mention here that the language and or TTM course(s) will be offered subject to the enrollment of a minimum of 15 candidates in the course.

For clarification, if any, Mr Anshul, Junior Assistant (Administration) may be contacted via e-mail **(anshul@svc.ac.in)**

Dr Namita Pandey
Convener, Foreign-
Language & TTM Courses

Prof Sanjay Kumar
Convener, Admissions

Prof C. Sheela Reddy
Principal

प्राचार्या
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

Copy forwarded for information and necessary action to the:-Teachers/Admission-in-Charge of the respective departments, Administrative Officer, Section Officers (Accounts & Administration), Dealing Assistants (Accounts, Administration & Establishment), All concerned, College Notice Board, College Website; and File.